Thanks for submitting reviews, your help is very much appreciated!

1) Go to "My Assigned Papers" as just explained.

2) Click on the paper you want to submit a review for.

3) Click on the link "UAI 2017 Add Bid".

4) Fill in you primary and additional areas of research

5) Finally click "submit"

How can SPCs suggest PC members for reviewing?

1) Starting from the OpenReview entry page, click "UAI 2017 Senior Program Committee Console" link.

2) You will see all the papers assigned to you as SPC. Now click on "Add..."

3) This opens an auto-complete drop down menu for PC names. Search for a name and click the name. Selected reviewers can always be removed by clicking the "x".

4) To make a revision, click the "Add Revision" button and proceed as shown always refer to the right version.

5) To make a revision, click the "Add Revision" button and proceed as shown always refer to the right version.

TIP5: (SPC,PC)

Congratulations, you have completed this task!

TIP6: (SPC,PC)

Comments play different roles. First, all PCs can comment on any paper, not means everyone can see them, in particular the authors.

There are two forms of comments, open and confidential. Confidential means only on assigned ones. Second, comments allow to discuss a paper with other assigned reviewers. Third, PCs can communicate with the authors.

How to submit a comment?

1) Click on the paper you want to add a comment.

2) Fill in the fields and click on "Submit" or "Cancel" in case you want to cancel.

TIP7: (SPC,PC)

How to submit a (meta) review?

1) Go to "My Assigned Papers" as just explained.

2) Click on the paper you want to add a comment.

3) This opens an auto-complete drop down menu for PC names. Search for a name and click the name. Selected reviewers can always be removed by clicking the "x".

4) Here you can enter your (meta) review. If you want to submit your review, click the "Submit Review" button.

5) To make a revision, click the "Add Revision" button and proceed as shown always refer to the right version.

Congratulations, you bid on a paper. Now this paper will be moved automatically to the corresponding tab. And of course, you can also enter any comments.

How do I bid on papers?

1) Starting from the OpenReview entry page, click "UAI 2017 Senior Program Committee Console" link.

2) You will see all the papers assigned to you. Now click on "Add..."

3) Indeed, here papers are just listed. One way to search by keywords we explain a central feature of OpenReview, namely how to make the bid you want.

TIP3: (SPC,PC)

The "No bid" tab is the default one.

The other tabs show the papers you have bid on accordingly. As well as the tab "All Papers" shows all the available UAI 2017 papers.

The tab "No bid" of course shows the papers that you have not bid on yet. In the tabs you can see all the papers grouped by the different biddings.

How do I see all the papers that have been submitted?

1) Login into the UAI 2017 conference page in open review

2) Click on "All Submitted Papers" tab

3) Now you see the following page:

4) Fill in you primary and additional areas of research

5) Finally click "submit"

TIP4: (SPC)

In any case, thanks for submitting reviews, your help is very much appreciated!

How can I see my assigned papers?

1) Go to "My Assigned Papers" as just explained.

2) Click on the paper you want to add a comment.

3) This opens an auto-complete drop down menu for PC names. Search for a name and click the name. Selected reviewers can always be removed by clicking the "x".

4) To make a revision, click the "Add Revision" button and proceed as shown always refer to the right version.

5) To make a revision, click the "Add Revision" button and proceed as shown always refer to the right version.

TIP1: (SPC,PC) How do I register my expertise?

In order to have a better reviewing experience, we ask reviewers to tell us about their fields of expertise, this allows us to improve the quality of the matches between papers and reviewers.

Additionally, you can restrict the search by subject areas (the orange arrow).

To highlight important spots, we will use the following light blue box.

If you have any technical questions, you can always email info@openreview.net

(we hope this will be a helpful guide illustrating the major steps, however, it is not a complete manual and we are not providing any guarantees)